

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD BY COLEORTON PARISH COUNCIL
AT THE BEAUMONT CENTRE, PEGGS GREEN
ON 12 MAY 2011 AT 7.30PM**

PRESENT:-

	Councillor Paul Brader (Chair) Councillor Emma-Kate Fletcher (Vice Chair) Councillor Grainne Kelly Councillor Paul Buswell Councillor Michael Specht Councillor Terry Betts Mr John Macdonald - Heritage Warden Mrs Sandra Dillon - Website Co-Ordinator Mrs Sue McGlynn - Clerk Ben Stacey and Nick Wilkins - Bellway Homes
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066/2011

APOLOGIES

There were apologies from the Police.

067/2011

ELECTION OF CHAIR

Cllr Kelly proposed Cllr Brader as Chair for 2011-12. This was seconded by Cllr Buswell and agreed unanimously.

068/2011

ELECTION OF VICE CHAIR

Cllr Kelly proposed Cllr Fletcher as Chair for 2011-12. This was seconded by Cllr Buswell and agreed unanimously.

069/2011

DECLARATIONS OF ACCEPTANCE OF OFFICE

Following the elections in May, the new Councillors signed Declarations of Acceptance of Office that we counter-signed by the Clerk. The Clerk provided all Councillors with a copy of the Parish Council's Standing Orders.

The new Chair and Vice Chair asked about information on fulfilling their duties. **Action: Clerk to provide information on LRALC training courses and to pass on any relevant materials.**

070/2011

REGISTER OF INTEREST RETURNS

The Clerk had provided the Register of Interest forms by email. These need to be returned to NWLDC by 2 June. **Action: Councillors to return them to the Clerk by 28 May for onward transmission.**

071/2011

DECLARATIONS OF INTEREST

The Chair declared that he worked for Hanson who may be suppliers to the housing development in Lount that was to be discussed. It was agreed that there was no conflict in his remaining for the presentation from Bellway Homes, but that he would not be involved in the Council's response to any formal planning matters.

Cllr Buswell declared an interest in any decisions made about the work done by Ian Stone.

072/2011

REPORT FROM THE POLICE

The Clerk read the report provided by the Police. **Action: Clerk to contact the Police to ask whether they responded immediately to the problems in the Parish and to ask whether the damage to a car in the New Inn car park had been recorded. She will also ask for Police representation at the next meeting as they have not attended since January. Cllr Betts will contact the Police directly about one of the incidents.**

The Clerk reported that the Police have a new web-based alert system. She will pass on anything relevant to Councillors.

073/2011 PRESENTATION FROM BELLWAY HOMES

Bellway Homes is to apply for planning permission to develop the dis-used industrial site on Nottingham Road, Lount for housing. The representatives apologised that they were discussing this with the Council rather late in the day, but they had been wrongly informed that the land was in Staunton Parish. As it is to the East of Nottingham Road, it is in Coleorton Parish although the residents of Lount on the West side will be most affected.

There was a detailed discussion on the site and the proposed development. There was particular interest in the ecological and sustainability factors as the site is surrounded by a SSSI. Bellway Homes agreed to send the Clerk further information on the way the Management Company would run and maintain the site. The company has been in discussion with NWLDC to ensure that all environmental factors have been considered.

Councillors felt some concern that this was removing a possible employment site, but accepted that it had been for sale for some time with no interest shown and that the current use for the storage of equipment was not appropriate.

There was also discussion around the benefits that could arise to the Parish through a Section 106 agreement between the developers and NWLDC. **Action: Councillors to send the Clerk ideas of possible infrastructure improvements within the Parish that could be funded via this development. The Clerk will pass them on to Bellway.**

The Heritage Warden pointed out that the site was originally the Coleorton Pottery. The developers were interested in using this in the site naming and would consider erecting information signs.

The Chair suggested that another meeting would be needed as the planning application proceeded. Bellway suggested that this would best be held before the Council's formal response to the planning application.

074/2011 PERIOD FOR PARISHIONERS PARTICIPATION

There were no parishioners present.

075/2011 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes of the Parish Council Meeting held on Thursday 31 March 2011 were approved and signed by the Chair.

076/2011 REPORT FROM THE HERITAGE WARDEN

Mr Macdonald provided a written report to the Council. The leaflet is nearly ready, so the Group will soon be asking for the promised donation of £500 from the Council. It was agreed that Mr Macdonald would inform the Coleorton 2000 Committee that where plaques are missing the Council suggests that the families should be asked if they wished to contribute to their replacement.

077/2011 PARISH COUNCIL WEBSITE

Mrs Dillon will circulate a report. She noted that the Volunteers site was being developed more. **Action: To reflect the new Council, Mrs Dillon will change the chair@ email link and the password on the webmail.**

The Council decided to take out an IT support contract with Realcom to cover the laptop and Council data. **Action: The Clerk will confirm to Realcom who will raise a contract and an invoice.**

078/2011 LITTER PICK DAY

This had been very successful with a real family atmosphere and 5 or 6 bags of rubbish collected. The McDonald's vouchers had been much appreciated and Cllr Specht was thanked for his efforts in obtaining them. **Action: Clerk to write to Ruth Mullvany to thank her for her work in organising the day.** Photos of the day will be available for the website.

079/2011 VILLAGE MAINTENANCE

1. The Clerk reported that the work from the first contract is now complete including replacing the missing nuts on the bench with nylon locking nuts that are harder to remove. The Council confirmed that the new bin was in the right place.
2. The Council decided to accept the quote from Brian Mee to repair the fences on Peggs Green Rec. Cllr Buswell pointed out that the location information on the sign at the bottom of the Rec is wrong as it is the same as that at the top. **Action: Clerk will investigate putting the correct information on a sticky label on the sign.**
3. The Council decided to employ Brian Mee to take down the Millennium sign so that it can be refurbished. An easier way of re-hanging it is needed. **Action: All to think about possible solution. Clerk to ask advice from Brian Mee as they remove it.**
4. The Council decided not to do the extra work on the Millennium Garden or the grass at Beaumont Green and Peggs Green Rec suggested by Ian Stone. In particular, Councillors felt that there were other ways to provide bark chippings if needed. **Action: Cllr Betts will look at the garden and report to the next meeting.** Cllr Betts noted that the grass cuttings were being left behind on Beaumont Green. **Action: Clerk to ask Ian Stone to collect all grass cuttings.**
5. The Council felt that it would be difficult to erect and maintain a parish noticeboard in Farm Town. **Action: Clerk to contact the resident who had phoned her to consider how information could be best passed around that area.**

080/2011 COLEORTON WOOD

Cllr Kelly reported that she hoped to have the contract imminently. LCC had not been very efficient. She has asked for a 100 year lease so that the Council could pursue the Queen Elizabeth II Fields Challenge.

081/2011 SPEEDWATCH PROGRAMME

1. Cllr Kelly reported that Speedwatch training had taken place but that $\frac{1}{4}$ of the volunteers had been lost. Only The Moorlands and Lower Moor Road were represented so that is where the efforts will be focussed. It was disappointing that no parents of children at the school had volunteered. Speedwatch will operate outside the school from 8.15-9.00 on the morning of 13 May. **Action: Clerk to email the school explaining this.** Cllr Kelly also explained that there had been an altercation between two residents on The Moorlands over one of the signs which had resulted in the Police being called. **Action: Clerk to write to the residents regretting the situation but encouraging their support for the Speedwatch campaign.**
2. The Clerk reported that the speed sign had been delivered. **Action: Cllr Kelly to organise the risk assessment with LCC that is needed before the sign can be erected.**

082/2011 ASSET REGISTER AND INSURANCE

The Council discussed the updated asset register. **Action: Clerk to update it and bring it to the next meeting for agreement.** Cllr Specht offered to remove the broken seat on The Moorlands as the Council agreed it should not be replaced.

The Clerk reported that the insurance cover for all risks was very out of date and also reminded the Council that claims should be made when these items are damaged above the cost of the £125 excess. The Council decided to have all risks insurance for the two bus shelters at £2000 each, 11 seats/benches at £300 each, the Millennium sign at £6000, the speed camera at £3000, the laptop at £1000, and the playground equipment at £15,000, and that all other sections of the insurance were appropriate. The Council agreed that the cheque for the updated premium could be signed between meetings as the insurance expires on 1 June. **Action: Clerk to arrange the relevant cover with the insurance company.**

083/2011 BUS SHELTERS

The Council decided not to bid for partnership funding for rural bus shelters from LCC.

084/2011 FINANCE

1. The Council received the internal audit report for 2010-11.
2. The Council received the completed Annual Return to the auditors and agreed that the Chair should sign it.
3. The Council noted the response from NWLDC on the 0.4% increase shown for the Parish precept on Council tax bills.
4. The Council decided to employ a company to do PAYE for the Clerk. The cheapest quote was from Ladywell Accountancy Services at £25 a year. **Action: Clerk to contact Ladywell Accountancy to arrange for them to undertake this work.**
5. The following invoices were agreed for payment:

Coalville Signs (paid between meetings)	£193.20
LRALC - Clerk's training	£25
Mrs S McGlynn - mileage and stationery	£34.89
Brian Mee Associates - March maintenance	£71.82
Village maintenance	£1403.04
S G Dillon - web hosting	£112
I E Fraser - internal audit fee	£75
Ian Stone - grass cutting + extra garden tidy	£274
Westcotec Ltd - speed sign	£3360
Coleorton PO - rent of sign and box	£24
6. The Council noted that the first half of the precept (£7725) had been paid into the deposit account and agreed to transfer £10,000 from the deposit to the current account.

085/2011 CORRESPONDENCE FOR DISCUSSION

1. The Council decided not to respond to the consultation on local planning requirements.
2. The Council decided not to donate to Older Person's Month.
3. Although individual Councillors had responded to the consultation on library opening hours, the Council decided not to make a joint response.
4. The Council decided not to send representatives to the Policing the Future meetings.
5. The Council wished to discuss the Ravenstone Almshouses Tercentenary celebrations further. **Action: Clerk to put this on the agenda for the next meeting.**
6. The Council did not wish to respond to the consultation on Leicestershire Rural Framework.

086/2011 CORRESPONDENCE TO NOTE

The Council noted the following correspondence which is held by the Clerk:

1. Voluntary Action Leicestershire Directory of Voluntary Groups in NW Leics 2011 - taken by Cllr Buswell.
2. Voluntary Action Leicestershire Training Programme.
3. RCC Diary of Village Events and Guided Walks 2011.
4. RCC Directory of essential services 2011.
5. Clerks and Councils Direct.

087/2011 PLANNING MATTERS

The Council discussed application 11/00369/FUL for the erection of a wooden shed in the garden of 25 Lavender Walk, Coleorton and had no comment to make.

The Council noted that the following applications had been commented on to NWLDC since the last meeting:

11/00339/FUL - Erection of two-storey detached dwelling on land to south of 1 Zion Hill. The Council had commented that it would not support the application if the land was outside the agreed development zone.

The Council noted the following decisions that had been received since the last meeting:

11/00086/LBC - secondary double glazing at Coleorton Hall - permission granted subject to conditions

11/00158/FUL - Two storey extension at High Bank Cottage, Farm Town Lane - granted subject to conditions

APP/G2435/A/10/2134561 - Appeal on land to the north of Old Ashby Road, Sinope for use as a travellers' site - appeal allowed subject to conditions.

088/2011 REPORTS FROM OTHER MEETINGS

1. Cllr Specht reported that the presentation day at the school had been very good. The older residents who had been involved were there and it was interesting to talk to them and the children.
2. The Council agreed to discuss agenda items for future Community Forum meetings at its next meeting. **Action: Clerk to put Community Forum meetings on the next agenda.**

089/2011 FUTURE MEETINGS

1. The next meeting will be on Thursday 16 June at 7.30pm at the Beaumont Centre.
2. It was agreed that the meeting after that would be held on Thursday 4 August and that the Chair would provide his availability so that dates for the rest of the year could be agreed. **Action: Clerk to circulate suggested meeting dates up to the end of 2011.**

090/2011 EXCLUSION OF PRESS AND PUBLIC TO DISCUSS CONFIDENTIAL MATTERS

The Council agreed to exclude the press and public for the remainder of the meeting.

SIGNED BY CHAIRMAN OF COLEORTON PARISH COUNCIL / DATED