

Bank reconciliation – pro forma

Name of smaller authority: **Coleorton Parish Council**

County area (local councils and parish meetings only): **Leicestershire**

Financial year ending 31 March 2018

Prepared by **Andrew Hogsden, Parish Clerk and RFO**

Date 14/05/2018

Balance per bank statements as at 31 March 2018:	£	£
Current	5,797.92	
Deposit	<u>51,309.07</u>	
Petty cash float (if applicable) – not applicable		
Less: any un-presented cheques at 31 March 2018		
100991 08/03/18 HMRC	190.80	
100994 20/03/18 Cameron Forest & Garden Ltd	840.00	
	<u>1,030.80</u>	
Add: any un-banked cash at 31 March 2018		
		<u>56,076.19</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	56,361.30
Add: Receipts in the year	16,458.81
Less: Payments in the year	16,743.92
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>56,076.19</u>