

COLEORTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 24th JUNE 2020

VIA ZOOM 7pm

Zoom ID 997 9014 5241

Password 814183

Landline 01203 4815237

Barbara Whitehouse Clerk to Coleorton Parish Council

Present	Chair - Martin Farrand, (MF) Vice Chair Councillors – Ann Stafford (AS); Michael Akroyd (MA); Richard Hughes (RH) Zoom Host Barbara Whitehouse (BW) (Clerk) Gillian Squires (GS) NWLDC Community Focus Emma Trahearn (ET) NWLDC Community Focus Members of the public (4) Sandra Dillon (SD) Webmaster,
----------------	---

Vice Chair (MF) as Chair opened the meeting:

- Thanked all for attending the Coleorton Parish Meeting held via zoom.
- Welcomed Emma Trahearn (ET) & Gillian Squires (GS) from Community Focus (NWLDC) team. Also members of the public.

64/2020	Apologies: Councillor Terry Betts. Apologies given to the clerk. Resolved to accept.
65/2020	Recordings of meetings. Chair noted the key points from the council's policy on recordings of meetings. <i>Reference further made to reasons for Zoom taking place.</i> <i>Members of the public are entitled to record the meeting but were requested not to record other members of the public and not to use recordings inappropriately or out of sequence.</i>
66/2020	Declarations of Pecuniary Interest MF has an association with LRALC. Resolved to accept.
67/2020	Minutes of the meeting held on 10th June Circulated in advance. Chair enquired if agreed. An amendment requested by Cllr AS – reference to 57/2020b Beaumont Centre – requested a note made that her 'hand was raised to speak and was not seen' Proposed by MA. Seconded by RH. Resolved – Councillors agreed to accept minutes after the amendment has been made.
68/2020	Report from the Police: Clerk invited police to attend June 24 th / August 19 th 2020. Crime numbers – June (shows April – F.Close 2 crimes 1 x criminal damage 1 x violence/sex offence) May (March latest info 1 x vehicle crime – Lower Moor Road 1 x ASB – F.Close. Police newsletters sent on to the website.

69/2020	<p>Period for public participation: Receive representations, questions or evidence regarding matters on the agenda from the public (20 mins).</p> <p>Representation from Pitt Lane - Concerns raised regarding parish council proposal of pedestrian gateway 24/7: these concerns included risk to local residents, vehicles parking in the lane, fly tipping? Discussion followed included – changing times of opening and closing. Distinction made between carpark opening and closing times (summer) and requirement for pedestrian access.</p> <p>Resolved: matter to be discussed further in this meeting (as noted on the agenda).</p> <p>A parishioner requested the parish council is informed about the Ivanhoe Line and the impact of HS2.</p> <p>Resolved: to add to next agenda – August 19th.</p> <p>Reference to fly tipping - Member of the public informed the meeting, he had removed a camera returning it to NWLDC.</p>
70/2020	<p>Correspondence from parishioners/others:</p> <p>Email received from local resident – speeding/overtaking on the A512 in built up area. Drivers leave the Peggs Green island travelling towards Ashby. Resident advices that near misses have taken place when leaving property turning onto the A512.</p> <p>Resolved: Clerk to contact the Police notifying them of the speed on this stretch of road.</p>
71/2020	<p>Receive reports from Parish Organisations and Council Appointees</p> <p><i>Web Master.</i></p> <p>Report sent to councillors and clerk in advance of meeting. Councillors have no further comments to add. Report from the Heritage Trust is not available.</p>
72/2020	<p>Casual Vacancy</p> <p>Update – 3 interested applicants August 19th presentation date. Councillors have been forwarded the selection process format. Information going out to applicants over the weekend.</p> <p>Resolved: August 19th co-option process. All agreed.</p>
73/2020	<p>On -going matters</p>
73a/2020	<p>Enrichment & three-year plan</p> <p>The enrichment plan includes various items around the village therefore already on the agenda/ action plan.</p>
73b/2020	<p>Beaumont Centre</p> <p>AS – management advises they will be receiving £10k (related to impact of covid 19 on income)</p> <p>Resolved: retain on the agenda for August 19th</p>
73c/2020	<p>Millennium Gardens</p> <p>Statue referred to as Jeff – sadness expressed by councillors that Jeff was not able to be placed at the Millennium Gardens or elsewhere in the village. Jeff has now been moved to a Northern location of England. Clerk had written to J.Ackroyd to offer support and gives thanks for her involvement.</p> <p>Resolved: move item (Jeff) off the agenda.</p> <p>Millennium Gardens are looking better, grass is growing (contractor employed by the Parish Council has carried out the work). Benches still need maintenance. Outcome: when lockdown finishes to have in place a resolution for the Heritage Group/MS to repair/carry out maintenance on the benches. Heritage Group are unable to do any work at present due to Covid 19 restrictions. Councillors agreed for same contractor (short term) to continue tidy up.</p> <p>Resolved: Clerk to ask contractor for cost - gravel area around sign and tidy up. Item to remain on the agenda. Proposed MF. All agreed.</p>
74d/2020	<p>Railings – ownership and maintenance</p> <p>MF – railings are part of the enrichment plan. Railings are in a poor state.</p>

	<p>Locations identified. Clerk In the process of finding out who owns them starting with LCC Highways and NWLDC Community Focus GS.</p> <p>Resolved: retain item on the agenda - August 19th</p>
74e/2020	<p>Bakehouse</p> <p>Inviting quotes from three companies. To be aware of specified gates.</p> <p>Resolved: invitation to quote from 3 companies. Retain item on the agenda . All agreed.</p>
74f/2020	<p>Coleorton Wood</p> <p>Discussed in more detail. MF gave the main objective and summary to date, including seeking views of the local residents. Letter sent to residents following June 10th meeting.</p> <p>Gates option discussion included: opening and closing times, summer / winter times, who will open and close; relocating the gates to make room for a kissing gate, making the carpark smaller. Approaching NWLDC re: signage, this has been done previously. Advertise new times of opening on website and Facebook.</p> <p>Resolved: from July 1st 2020 Coleorton Wood carpark opening and closing times to be 8am to 8pm (summer opening). To be reviewed Sept 30th 2020 with Pitt Lane residents. Parish councillor to open the gate, residents close the gate. Website/ Facebook new time starting July 1st. Retain item on the agenda. Proposed AS, seconded MA. All agreed.</p> <p>Councillors also acknowledged other suggestions such as holding appropriate woodland activities, forestry school activities.</p> <p>Resolved: for investigation, future meetings. RH proposed, seconded MF. All agreed.</p>
74g/2020	<p>Bulbs</p> <p>Update from AS. Insurance Ok. Sourced bulb costs and stockists. poster campaign asking for villagers to help (covid 19 restrictions to be in place) and suggestions where to plant. Notified highways. Clerk to contact Worthington Parish re: areas planting bulbs.</p> <p>Resolved: Retain item on the agenda. All agreed.</p>
74h/2020	<p>Peggs Green Recreational ground</p> <p>- Inspection Report summary circulated to councillors 16.6.20.</p> <p>Clerk visited site on Monday 22.6.20– grass has been cut.</p> <p>Checked tape still in place.</p> <p>Government guidelines at present playgrounds are closed due to covid 19.</p> <p>Resolved: retain item for agenda August 19th All agreed.</p> <p>Damage to fence – Good (temporary) repair made by MF & MA. as mentioned on June 10th</p> <p>Resolved: retain item for agenda August 19th All agreed.</p>
74i/2020	<p>HS2</p> <p>New information will be coming through about HS2 in the next few weeks.</p> <p>Resolved: retain item for agenda August 19th All agreed.</p>
74j/2020	<p>Forrester Close Play Area</p> <p>MF welcomed Nwldc. Summarised information from previous Parish Council meeting, noting Parish Council have decided not to take ownership of the play area. NWLDC reported working with a colleague and the police regarding matters as reported in 2019 however, had not heard of the claims of inappropriate sexual behaviour in a public place. NWLDC have confirmed with their legal department play area covenant in place. Understood there is only one piece of equipment on site due to previous ASB. Fence (rear) lower spec (compared to the one previously discussed with NWLDC) being installed within next few months. CPC requested costing for original fencing from NWLDC. Fence requested at the front with gate to make it more secure, this will be investigated by NWLDC.</p> <p>Resolved: Meeting to take place with NWLDC, Forrester Close representatives and Parish Council agreed. Retain item on the agenda. Proposed MF. All agreed.</p>
74k2020	<p>Fly Tipping/Litter</p> <p>Issue of fly tipping continues daily in back lane Farm Town. Discussion included: public to request checking online waste carriers license details (feedback forgeries) to Environment Protection Team @ Nwldc; highlighting issues of rogue waste carriers to the public, public</p>

	<p>vigilance reporting system, employ technology. To arrange meeting (virtual) between MA, & Nwldc departments. Resolved: to retain item on the agenda. All agreed.</p>
74L/2020	<p>Handyman No further information to report at present Resolved: Retain item on the agenda. All agreed.</p>
74m/2020	<p>Facebook Discussion included: avoid using personal Facebook, setting up parish council Facebook. requires links to nwldc. Training required. Resolved: retain item on the agenda. All Agreed.</p>
74n/2020	<p>Webmaster Points noted: site needs updating, redesigning, hosting. Suggestion made separate discussion needed for clarification of what is required. Resolved: separate meeting required. All agreed</p>
75/2020	<p>Clerk's Report</p>
75a/2020	<p>Planning Applications http://www.nwleics.gov.uk/pages/view_planning_applications</p> <p>Applications responses sent</p> <p>19/00652/FULM: Hybrid planning application for redevelopment of the site</p> <p>20/00822/FUL: (resubmitted application under a new number)</p> <p>Change of use of two red brick agricultural buildings to dwelling-houses, Moor Lane Farm.</p> <p>19/00283FUL: Land on Aqueduct Lane Coleorton Worthington Parish</p> <p>20/00913/FUL (Revised Scheme to 19/01793/FUL) 87 Loughborough Road Coleorton Coalville Leicestershire LE67 8HH Parish of Swannington</p>
75b/2020	<p>Finance</p> <p><i>Payments approved</i></p> <ul style="list-style-type: none"> • <i>Rospa play area inspection</i>£82.20 • <i>Barbara Whitehouse salary – April, May, June</i>.....£1009.80 <p><i>Expenses completed on separate sheet for accounts</i>.....£85.53</p> <p><i>(mobile phone March, April, May, June; 4x £7.50p... £30.00</i></p> <p><i>Zoom – April, May, June; 3 x £14.39p..... £43.17</i></p> <p><i>Stamps 1 x 6 1st class + 1 x 12 2nd class £7.80.....£12.36</i></p> <p><i>(Clerk will do Mileage for August meeting - 6 months)</i></p> <ul style="list-style-type: none"> • <i>Payment made to Zurich Insurance (a 5 year contract). Agreement for payment in retrospect£845.78</i> • <i>Payments approved on June 10th cheques signed and sent.</i> • <i>End of quarter (April, May, June 2020) figures will be sent to cllrs after June 30th.</i> • <i>Figures for past 12 months from same quarter period 2019 – 2020 will be sent to cllrs after June 30th.</i> • <i>The above quarter will be sent to the website after cllrs approval.</i> <p><i>Certificate of Exemption (sending to website 25th/26th).</i> Resolved to accept the above: Proposed MF, Seconded MA.</p>
76/2020	<p>Data Protection Review: to move item to August 19th All agreed.</p>
77/2020	<p>Next Parish Council Meeting: Wednesday 7pm August 19th 2020</p>

Date Signature