

COLEORTON PARISH COUNCIL

CLERK'S REPORT FOR THE PARISH COUNCIL MEETING 19th APRIL 2018

Item	Report	Reference								
Planning Matters	<p>Applications 18/00386/VCU - Variation of condition 2 of 15/01148/OUT to allow changes to the layout of the development - Land Off Lower Moor Road , Coleorton</p> <p>18/00557/FUL - Demolition of existing joiners workshop and stores and erection of new two storey dwelling Wayside Cottage, Loughborough Road, Coleorton.</p> <p>Applications considered between meetings</p> <p>None.</p> <p>Decisions notified 18/00198/CLE - Certificate of lawful existing use of land as garden White Gables, Lower Moor Road, Coleorton, E mail 26/3 16.17</p>	<p>E Mail 5.04 15.44</p> <p>E Mail 12.04 11.16</p> <p>E Mail 26.03 16.17</p>								
Finance Issues	<p>Income Received £9.59 interest was received in March.</p> <p>Invoices for Payment</p> <p>The following items are due for payment:</p> <table data-bbox="354 1064 1310 1187"> <tr> <td>Mander Cruickshank (advice re Pitt Lane)</td> <td style="text-align: right;">£882.00</td> </tr> <tr> <td>Colin Smith (reimbursement for sign repair)</td> <td style="text-align: right;">£50.85</td> </tr> <tr> <td>LRALC Membership</td> <td style="text-align: right;">£306.21</td> </tr> <tr> <td>Zurich Insurance</td> <td style="text-align: right;">£630.87</td> </tr> </table> <p>A payment was made in March for £840 to Cameron Forest & Garden Limited in respect of tender preparation and project management for the work undertaken at the Peggs Green Recreation Ground and also advice in respect of Coleorton Woods and the land behind Overton Close.</p> <p>Accounts & Year End Timetable The bank reconciliation and a budget report are attached. In the year ended 31st March 2018 there was a deficit for the year of £285. A draft Accounts Statement for the year is attached. The accounts information will be sent to the Internal Auditor in April. Annual Return Approval 24th May. External Audit June - Sept The Exercise of Public Rights 4th June to 13th July.</p>	Mander Cruickshank (advice re Pitt Lane)	£882.00	Colin Smith (reimbursement for sign repair)	£50.85	LRALC Membership	£306.21	Zurich Insurance	£630.87	
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Data Protection Policy	<p>Under the General Data Protection Regulations effective from 25 May 2017 we will need to appoint a Data Protection Officer (DPO). We are awaiting the service offer from NALC which is likely to be at a very competitive price. Details are yet to be published.</p> <p>I have completed an information audit. Sandra Dillon has seen the document and has added comments which have been incorporated. The document is attached for approval.</p>									
Parish Matters -										
Junction of Loughborough Road, New Road, Church Hill	<p>I have asked why the estimated costs for undertaking this is so high compared with the initial estimate but have yet to receive a response. I have informed LCC that visibility should be improved, the white lines re-painted the speed limit reduced at a minimum.</p>									

Community Response Plan		
Peggs Green Rec	I have obtained quotes for widening the path behind Zion Hill by two meters. So far I have received responses from Ulyett Landscapes at £725 + VAT and M&BG at £245 + VAT.	
War Memorial Cleaning	Cleaning is scheduled for Monday 24 th April. No work will be undertaken on re-cutting the letters until photos have been sent to the War Memorials Trust.	
Fly Tipping	We are on the list for a covert camera to be deployed on Corkscrew Lane. I have reported 1 instance of fly tipping in the parish in March on Tugbys Lane Peggs Green.	
Defibrillator	I have placed the order for a defibrillator.	
Projects to Improve the Parish	<p>I have identified 13 signs with the parish name on it. I have obtained a quote from Plantscape for each of these. If we were to have a planter affixed to each sign the cost would be:</p> <p>£965 for rental of the planter and the plants and £568 for a weekly watering service.</p> <p>Alternatively the planters can be purchased for £1,302 including carriage and £572 watering for a once per week watering (£44 per planter). With this arrangement we would need to stock the planters ourselves including 7 day watering units.</p> <p>We could, of course, just have planters in certain locations rather than at all locations. The sign, for example on the A512 opposite The George already has a planter affixed to it albeit there is no stock in the planter</p>	
Change of Boundary	The petition is available for signing at the Post Office; we have advertised it on the web site.	
Grit Box	<p>I have received a form for applying for a Grit Box for LCC Highways. We would have to meet these conditions including for example:</p> <ul style="list-style-type: none"> • Paying for the grit box and the installation • Meeting the cost of repairing following any damage • LCC will replenish the bin at the start of each winter • The bins cannot be located on a priority 1 or 2 gritting route. Zion Hill is such a priority so we would not be able to locate it at the proposed location. 	
Blue Badge Scheme	I have received an e mail from the Heritage Group explaining that they can only apply to the NWLDC Small Grants Scheme once every 3 years so they have decided to apply for the full grant of £500. The bid that has been submitted to the District Council is for 10 plaques at a cost of £1,608 to be installed the next 2 years. For this, the District require matched funding, so we are being asked to fund £500. The Heritage Group itself is able to raise the excess of £608.	
Planter Lower Moor Road	I have requested M&BG (Brian Mee) to attend to this. They have ordered a sign and are awaiting delivery of appropriate stock for planting.	