

# COLEORTON PARISH COUNCIL

## CLERK'S REPORT FOR THE PARISH COUNCIL MEETING 18<sup>th</sup> JANUARY 2018

Item	Report	Reference
<p><b>Planning Matters</b></p>	<p><b>Planning Applications</b> <a href="http://www.nwleics.gov.uk/pages/view_planning_applications">http://www.nwleics.gov.uk/pages/view_planning_applications</a></p> <p><b>Applications</b>            17/00328/FUL Appeal Notification: Land At Farm Town Lane, Farm Town, Coleorton, Coalville, Leicestershire, LE67 8FH</p> <p>17/01898/TPO - Works to 1 no. Ash tree (Protected by TPO T457.) The Squirrels, Lower Moor Road, Coleorton, Coalville</p> <p><b>Applications considered between meetings</b></p> <p><b>Decisions notified</b>            17/01693/FUL - Erection of an annexe extension to an approved dwelling (revised scheme) - The Howlands, Bakewells Lane, Coleorton. Granted with conditions.</p> <p>17/01639/FUL - Relocation of stable block. 152 The Moor, Coleorton, Coalville, Leicestershire. Granted with condntions.</p> <p>17/01469/FUL - Conversion and extension of joiner's workshop to form one residential dwelling - Wayside Cottage, Loughborough Road, Coleorton. Granted with conditions.</p>	<p>E Mail 27.12 13.32</p> <p>E Mail 8.1 10.25</p> <p>E mail 5/1/18 16.26</p> <p>E Mail 22/12 14.07</p> <p>E Mail 11/1/18 16.52</p>
<p><b>Finance Issues</b></p>	<p><b>Income Received</b>            £6.09 interest was received in December.</p> <p><b>Invoices for Payment</b></p> <p>The following item is due for payment:</p> <p>Coleorton &amp; New Lount Volunteer Group                      £150.00</p> <p><b>Budget 2018/19</b>            I have prepared a budget for 2018/19 showing an estimated spend of £15,156 and a forecast 2017/18 spend of £14,535 (excluding VAT). The forecast for 2017/18 is a surplus for the year of £753 (4.6% of income).</p> <p>The proposed budget for 2018/19 excludes exceptional expenditure which may arise such as any contribution towards the cost of the proposed new road layout at the junction of the A512, New Road and Church Hill.</p>	
<p><b>Data Protection Policy</b></p>	<p>Under the General Data Protection Regulations effective from 25 May 2017 we will need to appoint a Data Protection Officer (DPO). The National Association of Local Clerks (NALC) have issued guidance that the DPO maybe an employee AND "must be appointed on the basis of professional qualities and, in particular, expert knowledge of data protection law and practices and the ability to perform the responsibilities" described in their briefing note. Crucially the DPO needs to be independent of processing of personal data. The briefing note states "As a rule of thumb, conflicting positions may include senior management positions (such as chief executive, chief operating, chief financial, chief medical officer, head of marketing department, head of Human Resources or head of IT departments) but also other roles lower down in the organisational structure if such positions or roles lead to the determination of purposes and means of processing"</p>	

	We need to consider who we might appoint as the DPO.	
<b>Parish Liaison Meeting</b>	At the Parish Liaison Meeting NWLDC said that they are initiating a Supporting Villages Project. The idea is to train and equip local communities to have a local champion who can for example advise on matters such as marking property. A range of (free) materials is available to support this.	
<b>Coleorton Wood Mowing Contract</b>	This is scheduled to go to tender. I attach a draft tender document showing terms, timetable and tenderees.	
<b>Parish Matters -</b>		
<b>Junction of Loughborough Road, New Road, Church Hill</b>	Michael Specht has contacted LCC Highways regarding a quote for the new road layout. I have not received it at the date of issue of this report.	
<b>Community Response Plan</b>	I have suggested a storage box of around 6 foot * 3 foot * 3 foot should be adequate and have requested space for that from the Beaumont Centre Committee.	
<b>Peggs Green Play Equipment Inspection</b>	I discussed with Angus Hancock and Rowan woodland Products whether they could take down the larger trees which maybe caused the protruding root problem to the surface of the play area. They advised that cutting the trees down would make the problem worse as the roots would tend to become more active.	
<b>Peggs Green Rec</b>	Management Plan: Rowan Woodland Products are scheduled to commence this work though I am not aware they have started at the date of this report. I have put a notice up on the Recreation Ground to inform users of what is being undertaken and written to local residents adjacent to the area impacted.	
<b>War Memorial Cleaning</b>	See Heritage Warden's Report	
<b>Fly Tipping</b>	We are on the list for a covert camera to be deployed on Corkscrew Lane. I have been advised of 3 instances of fly tipping in the parish in December: 2 in Corkscrew Lane and 1 on The Ropewalk Footpath.	
<b>Defibrillator</b>	The cost of a new defibrillator that would meet the requirements is £650+ VAT. The cost of then locking cabinet is circa £300 + VAT. I have obtained these via the person who currently inspects the defibrillator at The Post Office. This is cheaper than purchasing directly form a supplier. The New Inn have indicated that in principle they would be happy to site the defibrillator.	
<b>Projects to Improve the Parish</b>	I have obtained some brochures showing the types of products we may want; these will be available at The Council Meeting. Next stage is to decide precisely our requirements and to obtain a quote.	
<b>Change of Boundary</b>	NWLDC have confirmed that the required number of signatories for the option approved at the Parish Council Meeting of 14 <sup>th</sup> December 2017 is 187. They recommend 205 signatories are obtained to allow for any signatories that may not be valid.	
<b>The Ropewalk Footpath</b>	This has been cleared by LCC.	
<b>Pitt Lane</b>	I have spoken with Mander Cruickshank who will discuss with LCC whether we can obtain an improvement on the 50:50 sharing basis for an easement fee.	